

<b>November 2015</b>		
<b><i>Travel by car</i></b>	<b>Miles</b>	<b>Claim</b>
Inter Campus travel in Ayrshire	1149	£51.30
Travel to meetings with partners, employers and stakeholders in Scotland	303	£136.35
Travel outwith Scotland in the UK	0	0
Travel outwith the UK	0	0
<b><i>Travel by train in Scotland</i></b>	<b>Journey</b>	<b>Claim</b>
Meetings with employers and stakeholders	Glasgow-Herald Society Awards – 2 members of staff (off peak)	£17.60
	<b>Purpose</b>	<b>£</b>
Entertainment Expenses	-	0
Other expenses	Parking Subsistence	£7.00 £15.00
Total expenses claim for month		£227.25