

**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING
TO BE HELD ON THURSDAY 8 DECEMBER 2022 AT 4.00 PM
BY HYBRID ATTENDANCE AT KILMARNOCK CAMPUS AND VIA ZOOM**

AGENDA

Part A – Opening of meeting

- 1 Welcome and Declarations of Interest
- 2 Apologies

Part B – Statutory Financial Statements 2021-22

- 3
 - Board of Management Report and Financial Statements 2021-22 Paper 1.1 (SW/JT) (P)
 - Annual Report to the Board of Management and Auditor General Paper 1.2 (P)
 - Letter of Representation Paper 1.3 (P)
 - BDO Internal Audit Annual Report 2021-22 Paper 1.4 (P)
 - 2021-22 Audit Committee Chair’s Annual Report Paper 1.5 (R)

Part C – Opening Business

- 4 Minute of the meeting held on 22 September 2022 Paper 2 (FMcQ) (C/P)
 - Board of Management Action & Decision Log Paper 2a (FMcQ) (P)
- 5 Matters Arising
- 6 Student Association Report Paper 3 (EJ/RK) (P)
- 7 Chair’s Report Paper 4 (FMcQ) (P)
- 8 Principal’s Report Paper 5 (ACo) (P)

Part D – For Approval

- 9 Draft Performance Matrix Paper 6 (AC) (P)
- 10 Strategic Allocation of Cash Balances as at November 2022 Paper 7 (MS/ACo/JT) (R)
- 11 2022-23 Draft Regional Outcome Agreement and 2021-22 Self-Evaluation Report Paper 8 (AS/AC) (R)
- 12 Health, Safety and Wellbeing Annual Report August 2021 - July 2022 Paper 9 (MS/DD) (P)
- 13 Financial Regulations as at November 2022 Paper 10 (MS/JT) (R)
- 14 Annual Procurement Report 2021-22 Paper 11 (MS/JT) (P)
- 15 Ayrshire College Risk Register 2022-23 as at November 2022 Paper 12 (SW/JT) (R)

Part E – Standing Committee Business: report from Committee Chair

- 16 Committee Chairs Reports on 2nd Quarter Committee Meetings
 - Learning, Teaching & Quality Committee 10 November 2022 Paper 13.1 (AS)
 - BRIC Committee 15 November 2022 Paper 13.2 (MS)
 - Audit & Risk Committee 22 November 2022 Paper 13.3 (SW)

Part F – For Information

- 17 Confirmed Standing Committee Minutes
 - Learning, Teaching & Quality Committee 1 September 2022 Paper 14.1 (P)
 - Business, Resources & Infrastructure Committee 6 September 2022 Paper 14.2 (P)
 - Audit & Risk Committee 13 September 2022 Paper 14.3 (P)
- 18 Annual Complaints Report 2021-22 Paper 15 (P)
- 19 Annual Freedom of Information Report 2021-22 Paper 16 (P)

Part G – Closing Business

- 20 AOCB
- 21 **Date of Next Meeting:** Thursday 23 March 2023 at 4.00pm

*(C/P) Confirmed minutes will be published on the College website; (P) Papers will be published on the College website
(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*