

Using My Ayrshire College GUIDE FOR AYRSHIRE COLLEGE STUDENTS

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GETTING STARTED

Ayrshire College has implemented a portal called 'My Ayrshire College' for students to be able to access information to support them whilst studying at college.

My Ayrshire College will provide students access to information on their course including subjects, results and attendance, myLearning (Moodle), induction, email, calendar, library information and much more.

ACCESSING MY AYRSHIRE COLLEGE

The service is accessible both internally and externally to the college. Access is provided by downloading the official My Ayrshire College app from the:

Apple Store http://bit.ly/myAyrshireiOS

or

Google Play Store http://bit.ly/myAyrshireGoogle

It can also be accessed via a standard web browser using the following url https://ayrshire.myday.cloud

Access to My Ayrshire College is provided for students who are enrolled at the college. Access will automatically be revoked should that membership change.

YOUR LOGON DETAILS

The college uses Office 365 for Email, Teams and My Ayrshire College app. You will require a user account (email address) and password to access these systems.

Please check your personal email for information on how to set-up your college email address. Please note, your password will be sent via text message to the mobile number you provide.

If you have issue accessing your network logon please see follow the guidance from ICT below https://www1.ayrshire.ac.uk/students/students/student-support/ict/

If you can access the college network but cannot access My Ayrshire College then please contact the support team for My Ayrshire College at: mydaysupport@ayrshire.ac.uk

LOGGING IN

My Ayrshire College can be accessed in any web browser using the link below or by using the Apple of Google apps https://ayrshire.myday.cloud

You will be asked to authenticate.

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		Ayrshire College
	Ayrshire Sign in richard simson@ayrshire a.cuk No account Craste one: Cart access your account Sign-in options Back Next	OUR VISION RAISE ASPIRATIONS INSPIRE ACHIEVEMENT INCREASE OPPORTUNITIES
		OUR VALUES RESPECTFUL OPEN AND HONEST SUPPORTIVE

HOMEPAGE

The default homepage will initially be set to the Student Dashboard. Throughout the year, the Student Dashboard content frequently changes to support you as you study at college. We would suggest you regularly visit the app and check for new information.

• Il Lebara 중 12:49	^{88%}
my Ayrshire College	Click here for app support
Student Induction 2021-22	MyLearning
	My Courses
Do you need a digital device?	
	Student Funding
HM Government Test and Trace	Student Experience
available for students attending college campuses	\mathbf{i}

KEY FEATURES

Resources available from My Ayrshire College include:

- Student Induction 2021-22
- Application for Digital Support 2021-22
- Latest Covid-19 information
- Newsroom (latest information from the college)
- Access to MyLearning (Moodle) courses
- Access to college email
- Access to your calendar
- Access to your contact information, course information, attendance, and results
- Absence reporting (self-certification form processing)
- Campus maps

and much more ...

STUDENT ATTENDANCE

Students can access their attendance record by using the 'Attendance' tile. It will show all of the attendances throughout the year. Positive attendance marks are calculated based upon the criteria to claim for Student Funding (i.e. Bursary award). For example, when a self-certificate mark is submitted, this counts as a positive attendance although there was no actual physical attendance in the class.



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STUDENT ABSENCE

Self-certificates can be submitted using the 'Absence' tile and by completing the associated form

Absence Self- certification	Student Absence Self-certification Student to submit absence self-certifications. Please note that the college only premits 3 self-certification absence per semester. All non advanced full-time and short-fultime students need to submit self-certificates if they are absent. Only advanced students in receipt of Childrare or Discretionary funding need to submit self-certificates.
	* Required
	1. What is your name? *
	Enter your answer
	2. What is your date of birth? *
	Please input date in format of dd/MM/ygyy

COLLEGE EMAIL

My Ayrshire College allows students to access their college email without having to login to a separate system. It has an inbuilt email client which can be used to read and send College email.



MY STUDENT INFORMATION

You can access your contact information, course information, attendance and results by using the student information tile.





MYLEARNING (MOODLE)

You can access your Moodle course firstly by enrolling via the 'My Learning Dashboard' tile and then thereafter by accessing 'My Learning Courses'.

