

**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING  
TO BE HELD ON 14 DECEMBER 2023 AT 4.00 PM**

## AGENDA

### Part A – Welcome, Report and Minutes

1	Welcome and Declarations of Interest	
2	Apologies	
3	Minute of the meeting held on 31 October 2023	Paper 1 (FMcQ) (C/P)
	• Board of Management Action Tracker	Paper 1A (FMcQ) (P)
4	Matters Arising	
5	Student Association Report	Paper 2 (LC/TC) (P)
6	Chair’s Report	Paper 3 (FMcQ) (P)
7	Principal’s Report	Paper 4 (AC) (P)

### Part B – For Discussion, Decision or Approval

8	Aerospace Transformation Project Update	Paper 5 (AC/AR/DD) (R)
9	2022-23 Audit Committee Chair’s Annual Report	Paper 6 (SW) (R)
10	Annual Report to the Board of Management and Auditor General	Paper 7 (AR) (P)
11	Board of Management Report and Financial Statements 2022-23	Paper 8 (AR) (P)
12	Letter of Representation	Paper 9 (AR) (P)
13	2022-23 Health, Safety and Wellbeing Annual Report	Paper 10 (DD) (P)
14	2022-23 Annual Procurement Report	Paper 11 (AR) (P)
15	Voluntary Severance Scheme Proposal	Paper 12 (DD) (R)
16	Performance Dashboard	<a href="#">Link to Dashboard</a> (DD) (R)
17	Risk Management Policy and Procedure	Paper 13 (AR) (R)
18	College Strategic Risk Register (December 2023)	Paper 14 (AR) (R)
19	Board Non-Executive Recruitment	Paper 15 (FMcQ) (R)
20	Responsibilities and Standing Orders V12	Paper 16 (FMcQ) (P)

### Part C – Standing Committee Business: For Review or Approval

21	Committee Chairs Reports on 2nd Quarter Committee Meetings	
	• Learning & Teaching Committee 16 November 2023	Paper 17 (AS) (P)
	• BRIC Committee 21 November 2023	Paper 18 (MS) (P)
	• Audit & Risk Committee 30 November 2023	Paper 19 (SW) (P)

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| 22 | Confirmed Standing Committee Minutes <ul style="list-style-type: none"><li>• Learning &amp; Teaching Committee 28 September 2023</li><li>• BRIC Committee 3 October 2023</li><li>• Audit &amp; Risk Committee 10 October 2023</li></ul> | Paper 20 (P)<br>Paper 21 (P)<br>Paper 22 (P) |
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**Part D – To Receive for Information**

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| 23 | 2022-23 Annual Complaints Report                    | Paper 23 (AC) (P) |
| 24 | 2022-23 Annual FOI Report                           | Paper 24 (AC) (P) |
| 25 | <b>AOCB</b>   |                   |
| 26 | <b>Date of Next Meeting:</b> Thursday 28 March 2024 |                   |

*(C/P) Confirmed minutes will be published on the College website; (P) Papers will be published on the College website  
(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*