

**Meeting of the Business, Resources and Infrastructure Committee
To be held on Tuesday 28 May 2024 at 4.00pm
by Hybrid Attendance at Kilmarnock Campus and via Microsoft Teams**

AGENDA

- 1 Welcome and Declarations of Interest
 - 2 Apologies
 - 3 Minutes of the meeting held 12 March 2024
 - BRIC Action & Decision Tracker
 Paper 1 (C/P)
Paper 1a (P)
 - 4 Matters Arising
- Part A - For Discussion, Decision and Approval**
- 5 2023-24 Management Accounts as at 30 April 2024 Paper 2 (R) (LW)
 - 6 2024-25 Budget Paper 3 (R) (AR/LW)
 - 7 Transformational Projects Update Paper 4 (R) (AC/AR/DD)
 - 8 2023-24 Financial Compliance Report Paper 5 (R) (AR)
 - 9 2023-24 Financial Matters Update Report Paper 6 (P) (LW)
- BREAK**
- Part B - Regular Reporting/Monitoring**
- 10 Estate Update Report including Future Skills Hub Project Review Paper 7 (R) (AR)
 - 11 Internal Audit Report – Estate Management Paper 8 (P) (AR)
 - 12 HR & HSW Update Report (Feb 2024 – April 2024) Paper 9 (R) (DD/GB/MH)
 - 13 HSW benchmark data to be presented Presentation (R) (MH)
 - 14 2023 -24 Quarterly Complaints Report (Q2) Paper 10 (P) (AC)
- Part C- Risk Management**
- 15 Strategic Risk Register Paper 11 (R) (AR)
- Part D - For Information**
- 16 **Date of Next Meeting** – Tuesday 17 September 2024 at 4.00pm **Kilwinning**

(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality