

**Meeting of the Learning, Teaching and Quality Committee
to be held on Thursday 12 September 2024 at 4.00pm
at Kilwinning Campus or via Hybrid**

AGENDA

1. Welcome and Declarations of Interest
 2. Apologies
 3. Minutes from meeting held on 23 May 2024
 - Action and Decision tracker

Paper 1 (C/P)
Paper 1a
- Part A – For discussion, decision and approval**
4. Student Association Report Q1 Paper 2 (P) (DH/CS)
 5. 2024-25 Committee Terms of Reference & Work Plan Paper 3 (P) (HD)
 6. 2022-23 College Sector KPI Benchmarking Report Paper 4 (P) (AC/APs)
 7. 2023-24 Credit Activity - Final position for audit as at 2 September 2024 Paper 5 (R) (AC/APs)
 8. 2023-24 Outcome Agreement Self-Evaluation Report Paper 6 (R) (AC/APs)
 9. 2024-25 Self Evaluation Report and Action Plan Paper 7 (R) (AC/APs)
 10. 2023-24 External Verification Report Paper 8 (R) (DW)
- Break**
- Part B – Regular reporting and monitoring**
11. 2024-25 [Performance Dashboard](#) (AC/APs)
 12. 2023-24 Apprenticeships and Work Based Learning Report Paper 9 (R) (ARo)
- Part C – Risk management**
13. Strategic Risk Register Paper 10 (R) (ARi)
- Part D – For information**
14. AOB

Date of Next Meeting: Thursday 28 November 2024 at 4.00pm

(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality

**Minute of the Learning, Teaching and Quality Committee Meeting
Held via Microsoft Teams
Thursday 23 May 2024**

Present:

Alison Sutherland	Chair LTQC
Sharon Morrow	Vice Chair LTQC
Iain Shearer	Non-Executive Board Member
Jason Currie	Non-Executive Board Member
Lisa Keggans	Elected Member, Support Staff
Janette Moore	Elected Member, Curriculum Staff
Tim Chan	Elected Member, Student Vice President
Amanda-Louise Woods	Elected Member, Student Executive (Up to Item 7)
Angela Cox	Principal, Ex-officio

In attendance:

Sarah Halliwell	College Link Inspector, HMIE Education Scotland (Item 3 only)
Anne Campbell	Vice Principal, Skills and Enterprise
Alan Ritchie	Vice Principal, Finance and Infrastructure
Gavin Murray	Assistant Principal, Skills and Enterprise
Alistair Rodgers	Director of Enterprise Development
Jennifer Anderson	Assistant Principal, Skills and Enterprise
Hilary Denholm	Board Governance Advisor (Governance)
Katelyn Kilbride	Executive Assistant (Minutes)

1. Welcome and Declarations of Interest

Alison Sutherland, Chair of the LTQC, welcomed everyone to the meeting, especially welcoming the three new Non-Executive Board Members, Iain Shearer and Jason Currie to the Committee, adding that unfortunately Michael Ross is unable to attend the meeting today.

The Chair welcomed the new Assistant Principal, Skills and Enterprise, Jennifer Anderson. The Chair also welcomed Sarah Halliwell, College Link Inspector, from Education Scotland for Item 3.

It was also noted that Gillian Murray, Non-Executive Board Member has now left the Board, and thanks were recorded for her contribution to the Committee.

There were no Declarations of Interest presented.

The meeting was confirmed as quorate.

2. Apologies

Apologies were received from Non-Executive Board Members Mike Stewart, Norman Bone, Steven Wallace and Michael Ross, and in addition from David Davidson – Vice Principal, People, Performance & Transformation, and Doreen Wales – Assistant Principal, Student Experience & Quality Enhancement.

3. Education Scotland – Annual Engagement Visit (15 April 2024)

Anne Campbell introduced College Link Inspector, Sarah Halliwell, HMIE from Education Scotland, who delivered a presentation on the Ayrshire College Education Scotland Annual Engagement Visit.

The committee noted:

- The purpose of the Annual Engagement Visit is to review and record annual improvements and areas for further action.
- The themes highlighted were Learner Progress and Outcomes, Approaches to Assuring and Enhancing the Quality of Learning and Teaching and Learner Engagement.
- It was noted that the Principal, Senior Management and Learner Representatives receive verbal feedback followed by a detailed report of outcomes. A letter is then published summarising the main findings of the report.
- Sarah highlighted that the latest published data is for AY 2021-22 and therefore this was detailed in the report, though the College provided unconfirmed data for AY 2022-23 which is also.
- Significant improvement was noted across Learner Progress and Outcomes.
- Good practice under Approaches to Assuring and Enhancing the Quality of Learning and Teaching were highlighted within the report including Trauma-informed approaches to curriculum planning, building future pathways and the Aspire programme. It was also highlighted that many teaching staff make effective use of professional learning opportunities to gain full professional registration with GTCS.
- The report positively demonstrated the impact of the Student Association and the learner awareness of its impact. It was reported that diversity and inclusion is well promoted and evidenced in the inclusion of the S Word Campaign, 16 Days of Action and The White Ribbon Campaign.
- Within the final report, there are three areas for development:
 - Delivery of Core Skills and recognition of Core Skills.
 - Embedding and development of Meta Skills.
 - Learner participation rates in the Student Engagement and Satisfaction Survey.
- The overall outcome of the Annual Engagement Visit highlighted no main points for action and all areas of development identified within the 2022-23 Annual Engagement Visit have been actioned.
- Sarah advised that she will follow-up areas of development and will be in touch to advise of arrangements for AY 2024-25.

The Chair thanked Sarah for attending the meeting and thanked colleagues for their input to the Education Scotland Annual Engagement Visit. Sarah then left the meeting at this point.

The Committee welcomed the detailed presentation, thanked the College Link Inspector for an informative update and thanked college staff for all their work.

4. Minutes of the previous meeting held on 07 March 2024 (Paper 1) (C/P)

The minutes of the meeting held on 07 March 2024 were approved as a correct record.

Proposed: Sharon Morrow

Seconded: Angela Cox

4.1. Action Tracker (Paper 1a)

The Committee noted the updates provided and that there were no outstanding actions.

5. Student Association Report Q3 (Paper 2) (P)

T Chan highlighted the main activities from the report, and verbally updated the Committee on activities since the report submission.

The Committee noted:

- The positive feedback received from the Education Scotland Annual Engagement Visit.
- 2023-24 Class Ambassador meetings have been completed.
- The Student Association are considering the possibility of continuing Student Clubs throughout the Summer Break.
- Due to the announcement of the upcoming General Election, the Student Association will issue a communication to support students to vote.
- The Student Association are awarding volunteering awards for the first time, which are graded from Bronze to Platinum and issued in recognition of extra activities.
- The Student Mental Health Agreement has been launched and will be uploaded to Ayrshire College's website.
- The Mind Myself App has been launched which includes mental health resources for staff and students.
- SA will be meeting with Ayrshire College foundation for two bids, one of which is in collaboration with Essential Radio to endeavour for increased funding of the Student Association Funding Scheme.
- It was noted that Student President elections took place at the beginning of May and Darcie Hamilton was elected as Student President and Connor Skipsey was elected as Student Vice President.
- The Student Association are also preparing handover activity for incoming sabbatical officers. The Student Association Advisor will be providing inductions in July.
- Over the summer months, the Student Association will be focusing on preparing for Students return including Class Ambassador and Student Officer recruitment and Freshers.

T Chan extended his thanks to all members and noted this would be his last meeting.

The Chair and Committee Members thanked T Chan for his efforts and contributions.

A Cox requested data in relation to which areas are unaware of the Student Association as highlighted within the Class Ambassador Mid-Year report. T Chan will provide this information to Assistant Principals.

A brief discussion took place in relation to the Extra Curricular Fund and A Ritchie confirmed there will no change of budget for the Student Association in AY 2024-25.

The Committee welcomed the detailed report, informative updates, and acknowledged the volume of activity, noting the report as presented.

6. 2023-24 SFC Student Satisfaction and Engagement Survey (Paper 3) (P)

A Campbell provided Committee Members with an overview of the report and made reference to possible survey feedback fatigue experienced by students.

The Committee noted:

- An increase in completion rate was seen in comparison to 2022-23, with 406 additional participants.
- Statistics show a 1% increase in the overall rate of satisfaction.
- It was noted that students reported the positive influence of the Student Association and this figure has increased by 11%.

The Committee welcomed the positive report, acknowledged the hard work to produce such positive results, noting the report as presented.

Amanda-Louise Woods left the meeting at this point.

7. W&B Internal Audit Report – Student Retention (Paper 4) (P)

A Campbell provided Committee Members with an overview of the Internal Audit Report of Student Retention.

The Committee noted:

- The Internal Audit Report was presented at the Audit and Risk committee meeting.
- Several areas of good practice were identified and the Auditor provided overall assurance.
- Items of improvement highlighted have been rectified.

Discussion took place around the current Student Retention rates, and concern noted about the impact of industrial action on the current and future rates.

The Committee welcomed the positive report and noted the report as presented.

Decision: LTQ44-D01: Chair and Committee Members agreed to include the Performance Dashboard as a standard agenda item.

Action: LTQ44-A01: Include regular Agenda item on Performance Dashboard Update at future Committee Meetings

9. 2023-24 Student Support Funds Position as at 30 April 2024 (Paper 6) (P)

A Ritchie provided an update to Committee Members on how the College has expended funds in line with guidance received from the Student Funding Council and SAAS.

The Committee noted:

- The College is not currently looking to exceed funds and are in the process of clearing all AY 2023-24 payments.
- The process for AY 2024-25 has begun and returning students should have received a link to submit applications.
- It was highlighted that the SFC have not yet provided clear guidance however this is expected to be available in June 2024.
- It was noted that there will be no increase in Maintenance Payments for AY 2024-25 despite the current cost of living crisis.
- Indicative funding has been maintained at the same level of AY 2023-24 which will help with the provision of support for AY 2024-25.
- A Ritchie highlighted the College are in a comfortable position at present.
- A brief discussion took place in relation to the Student Funding Council reintroducing publication of Student Cost Expenditure. A Ritchie provided assurance that this will not impact Ayrshire College.
- A Ritchie informed Committee Members that clarity is expected over the upcoming months in relation to the Inisoft System Supplier Update.

The Committee welcomed the very positive report, acknowledging the high level and range of support offered to students, noting the report as presented.

12. AOB

- The Chair thanked Mike Stewart, Steven Wallace and Tim Chan for their contributions and efforts to the Learning, Teaching and Quality Committee and noted this is their last meeting.

Approved minutes and papers will be published as detailed on agenda.

13. Date of Next Meeting: Thursday 12 September 2024

(C/P) Confirmed minutes will be published on College Website; (P) – Paper will be published on the College Website; (R) – Paper is reserved, because it contains data or information of a personal nature, which is restricted by legislation, or because it contains commercially sensitive information, and will not be published on the College Website

RESERVED ITEMS ON THE NEXT PAGE

Learning, Teaching & Quality Committee - Action and Decision Log
Meeting No 45 – 12 September 2024

Meeting Date	Agenda Item	Reference	Details	Action Owner	Due Date	Action Decision	Open Complete Approved Declined
23.05.24	W&B Internal Audit Report – Student Retention	LTQ44: D01	Chair and Committee Members agreed to include the Performance Dashboard as a standard agenda item.	N/A	N/A	Decision	Approved
23.05.24	W&B Internal Audit Report – Student Retention	LTQ44: A01	Include regular Agenda item on Performance Dashboard Update at future Committee Meetings	Anne Campbell	12.09.24	Action	Complete
23.05.24	2024-24 Credit Position Activity Report Position as at 30 April 2024	LTQ44: A02	Organise Terminology workshop for new Board members	Anne Campbell	12.09.24	Action	Complete
23.05.24	2023-24 Strategic Risk Register	LTQ44: A03	J Currie and A Ritchie will meet offline to progress the format of the Strategic Risk Register.	Alan Ritchie	12.09.24	Action	Complete
23.05.24	2023-24 Strategic Risk Register	LTQ44: D02	The Committee reviewed and approved the Strategic Risk Register for consideration and approval to the Board, subject to any further suggestions post meeting	NA	31.05.24	Decision	Approved
23.05.24	2023-24 Strategic Risk Register	LTQ44: A04	Committee members to feedback on the Risk Appetite Statement and the proposed amendments to the Strategic Risk Register. The deadline for feedback to Alan Ritchie is Friday 31 May 2024.	All	31.05.24	Action	Complete

Learning, Teaching and Quality Committee**12 September 2024****Title:** Student Association Report**Purpose:** To provide members with an update on activity that has taken place within the Student Association during Q1 of AY 2024-25**Recommendation:** To note**1. Executive Summary**

The Student Association team consists of two elected officers. The Student President, Darcie Hamilton, and Student Vice President, Connor Skipsey. The Student Association is governed by a Student Executive Committee within which students hold various volunteer officer roles. The work of the Student Association is supported by the Student Association Advisor, Linda Corbett, and is overseen by the Head of Quality Enhancement, Ann Heron.

The Student Association proposes to create, develop and implement an Equalities Calendar. This will set the themes of focus for each month of the academic year and allow streamlining of their campaign work.

The Student Association recommends that the areas of development from the 2023/2024 Class Ambassador Mid-Year review are adopted and implemented for the Class Ambassador Programme for 2024/2025.

2. Associated Risks

None

3. Equality and Diversity Impact Assessment

Not applicable.

4. Publication

This paper will be published on the College website.

Current Situation

Training and Development

The new Student Association team have undertaken a variety of training and development opportunities during the summer weeks including attendance at NUS – That’s Colleges Scotland, Sparqs – That’s Quality, CDN Board Induction activities and other online training through the Ayrshire College Staff Learning Portal including Trauma Informed Practice. In addition, the Team received updated and bespoke equalities training from Charlotte Mitchell, Equalities, Diversity and Performance Lead.

New for this academic year has also been a programme of shadowing sessions for the new Sabbatical Officers with key departments around the college including the Info Hub, Student Funding, Health, Safety and Wellbeing etc. This is to support the building of their understanding of Ayrshire College processes and how to support students whilst also building their networks within the college.

The Operational and Enhancement Plan

The Student Association TOEP Annual review has now been completed and key actions for the year ahead have been set. A significant piece of work will include the Student Association Constitutional review as per the review cycle and we will engage with key stakeholders in the college to undertake this activity.

Student Voice

Class Ambassador Programme

The annual schedule of Class Ambassador meetings were prepared and set during this year’s Easter Break and the schedules will be issued to our new and returning Class Ambassadors in due course. To improve accessibility, the schedules will be available in different formats include campus by campus and in large print if needed.

There has been significant interest in attending these meetings from key colleagues within the college and we will work with them to arrange their inclusion at meetings, particularly as the Class Ambassadors reported this as being very helpful.

For training of the Class Ambassadors, the Student Association will pursue the training programme through Sparqs again as this was deemed to be very successful in the last academic session.

In recognition of the voluntary nature of our Class Ambassadors, the Student Association intends to offer the Ayrshire College Volunteering Award again and the new team will undertake a review of this before certificates are issued.

Student Community and Activities

Equalities Calendar and Campaigns

The Student Association have created a working calendar/document which sets out key campaigns and themes for each month of the academic year, this will allow for refining

the campaigns, improve planning, provide focus and identify key colleagues to work in partnership with. This focus on key campaigns, will mean a reduction in the volume of campaign related email communications to students, however we anticipate this being a welcome change based on previous feedback from students.

Freshers

Planning for this year's Freshers in September is well underway. The theme for Freshers is "Ayrshire College, a Place for Everyone" and a key focus will be diversity. We will promote our wide variety of clubs, groups and societies and hope to be able to demonstrate that there is a "place for everyone" by encouraging more students to get involved with the social side of college.

Plans include, the always popular, free Domino's Pizza, our sustainable period product provider TCS will be on hand to talk directly to students about the free period products we offer and we plan to have some fun goodies to give away to the students.

Possible Future Projects

The Student Association, in the last academic session, made applications to both the Ayrshire College Foundation (ACF) and to the Innovation Fund for a variety of projects including:

Radio for All – in collaboration with Essential Radio, the Student Association hopes to secure funds through the ACF for PA systems that would be fitted in the Kilwinning and Ayr Refectories as well as funds for radio play licences for one year covering each campus refectory. This is with a view to having Essential Radio playing in all three refectories which would have a variety of benefits including getting important information to students, improving ambience and for entertainment.

Extra Curricular Fund – in the last academic session, the Student Association made a budget sacrifice of £6000 which went towards student led activities and projects including educational trips, resources for extra-curricular activities and more. The Student Association has applied to the ACF for a one-off grant of £12,000 that would allow for a "bumper-year" of extra-curricular activities and resources for students. A key theme for students and classes applying would be for activities relating to meta-skills.

Virtual Reality Student Association – in collaboration with John McBlain, Music and Sound Production lecturer, we have applied to the Innovation Fund for a three-year project that would see the creation, development and deployment of a Virtual Reality Student Association. This would effectively be a fourth Student Association Office that is wholly online and can be accessed on phones, tablets and laptops through a web link. This fourth office would be a single repository of all activities and information available from the Student Association already but in an accessible, fun and interactive platform.

All three of these funding applications are still awaiting an outcome and we hope to be able to report on these shortly.

The new Student President and Vice Student President are looking ahead to activities related to their manifestos including an Allergy Awareness Campaign, a "Brighten Our Campus" Project, a Parenting Group for Students and much more.

The Student Association are also going to be working closely again with Michelle Morton, the NHS Mental Health Liaison Officer on the S-Word Campaign and Pathways of Hope Projects.

Conclusion

The Student Association will undertake activities, campaigns and projects relating to the two main pillars of their work, namely The Student Voice and The Student Community and will engage with both internal and external key stakeholders to do so.

Darcie Hamilton
Student President
August 2024

Connor Skipsey
Student Vice President
August 2024

Ayrshire College

(Paper 3)

Title of Meeting: Learning, Teaching and Quality Committee

Date: 12 September 2024

Title: Committee Terms of Reference and 2024/25 Work Plan

Purpose: To complete an Annual review of the Committee's Terms of Reference and the Committee Workplan for AY 2024/25.

Recommendation: The Committee is asked to review and recommend approval to the Board of the revised Terms of Reference and the 2024/25 Work Plan for the Learning, Teaching and Quality Committee.

The Committee is asked to note the current Committee Membership.

1. Executive Summary

- The Committee work plan is designed to ensure that the Committee is in fulfilment of the requirements as set out in its Terms of Reference
- The Terms of Reference and corresponding work plan will be submitted to the October meeting of the Board of Management for formal approval.

2. Associated Risks

There is a risk that the Committee could fail to demonstrate that it was fulfilling the requirements of the Terms of Reference because it has not prepared, approved, and implemented a work plan, resulting in a failure to evidence compliance with governing legislation and regulation, and the Board's governance requirements.

3. Equality and Diversity Impact Assessment

None required in this instance.

4. Publication

This paper will be published on the College's website.

1. Background

At the first quarterly meeting of the Committee, in each academic year, the Committee will consider its Terms of Reference and corresponding work plan for the forthcoming academic year.

2. Current Situation

Due to changes in reporting, alterations to some of the wording under the Duties section and to the Workplan were required.

3. Proposals

The Executive Leadership Team has been engaged in developing the proposals.

Terms of Reference: Minor changes only are proposed as highlighted.

Work Plan 2024/25: the current plan as presented reflects any legislative reporting requirements as well as reporting against key strategic programmes of work and is in alignment with the proposed Terms of Reference.

Direct reference is made to the numbered Duties and the reporting as itemised in the workplan.

This will not preclude reporting on any other significant issues within the Committee remit, as they occur.

Committee Membership: for information only, the current committee membership is included and may be subject to review.

4. Resource Implications

None required in this instance.

5. Consultation

The 2024/25 Terms of Reference and work plan have been reviewed in discussion with the Vice-Principal, Skills & Enterprise, the Vice Principal – Finance & Infrastructure and the Vice-Principal, People, Performance and Transformation.

6. Conclusion

Following approval by the Committee, the Standing Orders of the Board will be updated accordingly.

Hilary Denholm
Board Governance Adviser

04 September 2024**Ayrshire College****Learning, Teaching and Quality Committee
Terms of Reference 2024-25****Introduction**

The Learning, Teaching and Quality Committee is identified as a Committee of the Ayrshire College Board of Management. The approved Terms of Reference and information on the composition and frequency of the Committee will be considered as an integral part of the College Standing Orders.

The Committee will be a Standing Committee of the Board of Management. For the purposes of the Terms of Reference, unless otherwise indicated, 'the Board' means the Ayrshire College Board of Management.

Remit

The Committee will be responsible for overseeing all matters related to the strategic development and delivery of learning, teaching and the student experience, including monitoring and reporting on the associated quality and performance.

Committee Membership

The Committee membership shall consist of a minimum of six members from the Board, which should include at least one staff representative and at least one student representative.

The Committee Chair and remaining members will be appointed by the Board.

Committee membership will be reviewed annually by the Board, taking account of the remaining terms of office of the Committee members. The Board will seek to ensure that all members will normally serve at least one year as a member of the Committee during their period of appointment.

Quorum

50% of the total membership of the Committee will constitute a quorum.

Attendance

The Committee may co-opt individuals as appropriate. Details of proposed co-opted individuals will be notified to the Chair of the Board in advance. The role, remit and term of membership of co-opted individuals will be determined by the Committee.

Attendance is open to all Vice Principals, and, where appropriate, other staff may be invited to attend meetings of the Committee to provide information and reports as appropriate.

Meetings

The Committee shall normally meet on a quarterly basis but shall meet on a minimum of three occasions per annum.

Any member of the Committee may request to convene additional meetings of the Committee as and when required by giving a minimum of ten working days' notice to the Board Governance Professional to call a meeting.

The Committee Chair will instruct the Board Governance Professional to call meetings of the Committee. The agenda and supporting papers will be made available to members at least five working days before the day of the meeting.

Duties

1. To review and agree strategies within the Committee's overall remit and recommend for approval by the Board of Management.
2. To seek assurance that the Curriculum Delivery Plan is in alignment with regional and national economic priorities, the strategic direction of the College and meets the requirements of the SFC's **Outcomes Framework and Assurance Model**
3. To review and monitor the progress against curriculum development and delivery including new areas of skills delivery and adoption of technology and digital learning.
4. To review and scrutinise key performance indicators (KPIs) as a requirement of the **Outcomes Framework and Assurance model** in relation to, for example, student success including, but not limited to, student retention, student outcome data, Scottish Index of Multiple Deprivation (SIMD) and post course destinations. Consider action to be taken to improve performance where the KPIs fall below national benchmarks.
5. To review and monitor the progress and outcomes of engagement with the **Quality Assurance Agency**.
6. To review and monitor plans and processes to enhance learning, teaching and assessment and the student experience.
7. To review and monitor all College services which are provided to support the student journey, including the quality of learning and teaching and student satisfaction.
8. To review and monitor equality and diversity outcomes, scrutinise data and receive reports on learner profiles and interventions.
9. To review and monitor the use of student funds including bursaries, educational maintenance allowance (EMA) childcare and discretionary funds.

10. To receive and review student feedback on their college experience using a range of methods and monitor actions for improvement.
11. To receive and consider an annual report on services to support the student experience which will incorporate safeguarding.
12. To receive and consider a Student Satisfaction Annual Report.
13. To receive and consider the Committee's extract from the current version of the Strategic Risk Register and to advise the Audit Committee accordingly.
14. To receive and consider Internal Audit reports as they relate to the remit of the Committee.
15. To receive and consider reports on apprenticeship and work-based learning programmes.
16. To celebrate success with staff and students.

Authority

The Committee is authorised to investigate any matters which fall within its Terms of Reference.

The Committee is authorised to seek and obtain any information it requires from any senior manager or employee of the College, its advisors or member of the Ayrshire College Board of Management whilst taking account of policy and legal rights and responsibilities.

Reporting Arrangements

At the end of each meeting, the Committee may further decide on the business of the meeting that will be fully published on the College website, should this differ from that recorded on the meeting agenda. Unless otherwise recorded, it would be expected that complete minutes and papers will be published: except where the exclusions listed in paragraph 2.8 of these Standing Orders apply.

Minutes will be kept of the proceedings of the Committee by the Board Governance Professional. These will be circulated, in draft form normally within ten working days to the appropriate executive management representative for checking and then to the Chair of the Committee for consideration. It is expected that minutes will be checked timeously and any amendments advised to the Board Governance Professional.

The Chair of the Committee shall report on the work and recommendations of the Committee to the next scheduled Board meeting for information/approval and submit confirmed Committee minutes to the first meeting of the Board immediately following their approval.

Learning and Teaching Committee Work Plan 2024-25

12 September 2024	28 November 2024	06 March 2025	29 May 2025
Reports to this meeting			
2024-25 Committee Terms of Reference & Work Plan	2025-26 Draft Curriculum Delivery Plan	2023-24 College Sector KPIs	2024-25 SFC Student Satisfaction and Engagement Survey
2023-24 External Verification Report	2024-25 First Impression Survey Analysis	2023-24 Education Scotland Annual Engagement Report	
2023-24 Draft Self-Evaluation Report	2023-24 Interim Ayrshire College Performance Indicator Report	2023-24 SFC Student Satisfaction and Engagement College Sector Benchmarking Report	
	2022-23 SFC College Leaver Destination Survey College Sector Benchmarking Report	2024-25 Semester 1 Student Satisfaction Survey outcome	
2022-23 College Sector KPI Benchmarking Report			
2024-25 Self-Evaluation and Action Plan			
Reports to each meeting			
Student Association Report Q1	Student Association Report Q2	Student Association Report Q3	Student Association Report Q4
2023-24 Final Credit Position Report at August 2024			
Performance Dashboard Update	Performance Dashboard Update	Performance Dashboard Update	Performance Dashboard Update
	2024-25 Student Support Funds position update	2024-25 Student Support Funds position update	2024-25 Student Support Funds position update
2024-25 Apprenticeships and Work Based Learning Report	2024-25 Apprenticeships and Work Based Learning Report	2024-25 Apprenticeships and Work Based Learning Report	2024-25 Apprenticeships and Work Based Learning Report
Strategic Risk Register	Strategic Risk Register	Strategic Risk Register	Strategic Risk Register

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- ¹ Non-Executive Board Member
- ² Elected Member, Student President/Vice President
- ³ Elected Member, Curriculum Staff
- ⁴ Elected Member, Service Staff
- ⁵ Principal/CEO – Ex-officio Board Member
- ⁶ Co-optee Committee Member

LTQC Committee Membership



Ayrshire College

(Paper 4)

Learning, Teaching and Quality Committee

12 September 2024

- Title:** 2022-23 College Sector PI Benchmarking Report
- Purpose:** To provide members with an update on the College Sector PIs for 2022-23
- Recommendation:** Committee members are requested to discuss the report and note the progress made
-

1. Executive Summary

On 29 May 2024, the Scottish Funding Council (SFC) published the college sector's performance indicators (PIs) for 2022-23.

www.sfc.ac.uk/publications/college-performance-indicators-2022-23

This report compares Ayrshire College's performance with that of other colleges in the sector.

2. Associated Risks

The risk of not acting to improve performance indicators could result in poorer outcomes for students and significant damage to the College's reputation.

3. Equality and Diversity Impact Assessment

Not applicable.

4. Publication

This paper will be published on the College website.

1. Background

On 29 May 2024, the Scottish Funding Council (SFC) published the college sector's performance indicators (PIs) for 2022-23 www.sfc.ac.uk/publications/college-performance-indicators-2022-23

Before the Covid-19 pandemic, college sector PIs were always published in the January of the following academic year, however, publication was delayed for AY 2020-21 and AY 2021-22. These years were heavily affected by the Covid-19 pandemic and thus are not directly comparable with other academic years.

Publication of 2023-24 data was delayed because the end to AY 2022-23 saw significant disruption. From May 2023, some of the College's teaching staff took part 'Action Short of Strike' (ASOS) as part of an ongoing campaign of industrial action, called by EIS-FELA. Consequently, although lecturers marked student work, some lecturers did not disclose or process results into college systems. Students were finally formally certificated for AY 2022-23 by the end of October 2023.

Ordinarily, reported PIs support quality enhancement by helping colleges evaluate their performance over time, against other colleges, and within specific subject areas.

Scottish Funding Council categorise colleges in to 'large' and 'small' colleges. Colleges delivering above 25,000 credits are designated as 'large' and those below 'small'.

It is also helpful to compare those colleges which have high numbers of students living in those places in Scotland suffering from deprivation.¹

The percentages included in this paper focus on the *completed successful* performance indicator - students who completed their course and achieved the qualification that they were working towards.

¹ Scottish Index of Multiple Deprivation 2020: the Scottish index of Multiple Deprivation (SIMD) is the Scottish Government's official tool for identifying those places in Scotland suffering from deprivation, combining in a single index seven different domains (aspects) of deprivation.

2. Current Situation

2022-23 College sector PIs – FE-FT

In AY 2022-2023, the overall rate of successful completion for learners on full-time further education (FE) programmes was 68.6 % which was 5.0% above the sector norm. This rate has increased by 10.1% compared with AY 2021-22 where completed successful rates were 0.5% below the sector norm.

The College is in the upper quartile for full-time further education (FE) programmes.

2022-23

College	% Full-Time Outcome
South Lanarkshire	72.8
West Lothian	70.4
Ayrshire College	68.6
Borders	68.3
Forth Valley	67.9
Dundee & Angus College	67.5
West College Scotland	67.3
Edinburgh College	65.7
Dumfries & Galloway	65.3
Scotland Average	63.6
NE Scotland	63.3
Glasgow Kelvin	59.2
Glasgow Clyde	59.1
Fife College	58.3
New College Lanarkshire	57.8
City of Glasgow	52.3

2022-23 College sector PIs – HE-FT

The overall successful completion rate for learners on full-time higher education (HE) programmes was 65.8% in AY 2022-2023, which was 0.3% above the sector norm. The number of learners on full-time HE programmes who completed their programme successfully, increased by 3.7% compared with AY 2021-22.

This is the first time that Ayrshire College has performed above the sector norm in terms of completion rate for learners on full-time higher education (HE) programmes.

2022-23

College	% Full-Time Outcome
Dumfries & Galloway	74.1
Dundee & Angus College	72.4
Edinburgh College	72.4
Forth Valley	69.6
South Lanarkshire	68.3
West Lothian	67.9
NE Scotland	67.0
Ayrshire College	65.8
Glasgow Clyde	65.8
Borders	65.6
Scotland Average	65.5
New College Lanarkshire	63.7
City of Glasgow	62.8
Fife College	60.8
Glasgow Kelvin	60.5
West College Scotland	59.8

2022-23 College sector PIs – FE-PT

In AY 2022-23, the overall successful completion rate for learners on part-time FE programmes improved by 3.8% to 74.7%. This was 2.6% lower than the sector norm of 77.3%.

2022-23 College sector PIs – HE-PT

The overall successful completion rate for learners on part-time HE programmes was 83.4% in AY 2022-2023. This was an increase of 13.8% and 4.8% above the sector norm of 78.6%

Key Groups of Students

SFC publishes performance data for key groups of students which are tied to national measures in college regional outcome agreements.

Outcomes by age group on courses lasting 160 hours or more

Outcomes improved across five age categories and were also higher than the sector norm against all five categories.

Age category	2021-22 Ayrshire College	2022-23 Ayrshire College	Difference over one year	2022-23 Sector	Comparison on with sector average
Under 18	61.9%	66.2%	4.3%	62.4%	3.8%
18 – 20	67.3%	74.9%	7.6%	66.9%	8.0%
21 – 24	69.4%	77.1%	7.7%	71.6%	5.5%
25 – 40	66.1%	75.8%	9.7%	73.0%	2.8%
41 and over	67.2%	74.3%	7.1%	74.4%	0.1%

Outcomes by level and gender on courses lasting 160 hours or more

Outcomes improved across full-time programmes in HE and FE for both females and males. Performance improved across all categories relative to the sector with the exception of HE females where the college performed 2.6% below the sector norm. The College has a high number of enrolments under the Education Scotland group of Care (refer to the commentary in **Outcomes by Education Scotland Subject grouping**).

Category	2021-22 Ayrshire College	2022-23 Ayrshire College	Difference over one year	2022-23 Sector	Comparison with sector average
FE females	58.1%	65.9%	7.8%	64.9%	1.0%
FE males	73.3%	79.6%	6.3%	71.6%	8.0%
HE females	63.4%	66.2%	2.8%	68.8%	2.6%
HE males	66.1%	74.0%	7.9%	66.3%	7.7%

Outcomes by key groups on courses lasting 160 hours or more

Outcomes for SIMD 10 and 20 learners

The overall successful completion rate for SIMD 10 and 20 learners improved and was also 4.9% and 4.6% above the sector norm.

Outcomes for learners with a disability

The overall successful completion rate for learners with a disability was 6.0% which was 4.7% above the sector norm.

Outcomes for care experienced learners

The overall successful completion rate for care experienced learners in AY 2022-2023 was 65.8%, which is 10.4 % higher than sector norm.

Category	2021-22 Ayrshire College	2022-23 Ayrshire College	Difference over year	2022-23 Sector	Comparison with sector average
SIMD10	59.8%	67.5%	7.7%	62.6%	4.9%
SIMD20	61.9%	68.2%	6.3%	63.6%	4.6%
Disability	62.8%	68.8%	6.0%	64.1%	4.7%
Care experienced	59.2%	65.8%	6.6%	65.8%	10.4%

Performance at Education Scotland subject level

FE Outcomes by Education Scotland subject grouping on courses lasting 160 hours or more

Ten Education Scotland subject groupings performed above both the Ayrshire College (68.6%) average and college sector average (63.6%)

Three subject groupings (Hospitality and Tourism; Education and Training and Sport and Leisure) performed below the Ayrshire College, but above the college sector average.

Four subject groupings (Social Subjects, Care, Science and Business, Administration and Management) performed below both the Ayrshire College and college sector averages. Of those four, three (Care, Science and Business, Administration and Management) performed below the respective college sector averages for these subject groupings.

FE Outcomes by ES Groupings on Courses lasting 160 hours or more

EDUCATION SCOTLAND SUBJECT GROUPING	Ayrshire College % Completed Successful	College Sector % Completed Successful	% Difference to Sector
ART & DESIGN	90.8	67.6	23.2
CONSTRUCTION	85.2	80.2	5.0
ENGINEERING	83.7	75.2	8.5
LAND-BASED INDUSTRIES	83.3	74.8	8.5
MEDIA	77.8	63.7	14.1
COMPUTING & ICT	75.5	61	14.5
SPECIAL PROGRAMMES	73.3	73.7	-0.4
HAIR BEAUTY & COMPLIMENTARY THERAPIES	72.6	62.1	10.5
PERFORMING ARTS	71.1	62	9.1
LANGUAGES & ESOL	70	76.3	-6.3
AYRSHIRE COLLEGE AVERAGE	68.6		5.0
HOSPITALITY & TOURISM	67.3	61.4	5.9
EDUCATION & TRAINING	64.6	63	1.6
SPORTS & LEISURE	64.2	63.5	0.7
COLLEGE SECTOR AVERAGE	63.6		
SOCIAL SUBJECTS	63.1	53.8	9.3
CARE	61.7	62.3	-0.6
SCIENCE	52.9	53.5	-0.6
BUSINESS MANAGEMENT & ADMINISTRATION	50.4	61.8	-11.4

HE Outcomes by Education Scotland subject grouping on courses lasting 160 hours or more

Nine Education Scotland subject groupings performed above both the Ayrshire College (65.8%) average and college sector average (65.5%).

Four subject groupings (Computing and ICT, Care, Social Subjects, and Hospitality and Tourism) performed below both the Ayrshire College and college sector averages. Of those four, two (Computing and ICT and Care) performed below the respective college sector averages for these subject groupings.

HE Outcomes by ES Groupings on Courses lasting 160 hours or more			
EDUCATION SCOTLAND SUBJECT GROUPING	Ayrshire College % Completed Successful	College Sector % Completed Successful	% Difference to Sector
CONSTRUCTION	81	66.9	14.1
PERFORMING ARTS	80.9	78.1	2.8
MEDIA	78.9	71.5	7.4
ART & DESIGN	77.5	74.9	2.6
SPORT & LEISURE	76.5	65.4	11.1
ENGINEERING	75	70.2	4.8
HAIR BEAUTY & COMPLIMENTARY THERAPIES	73.8	72.3	1.5
BUSINESS MANAGEMENT & ADMINISTRATION	69.8	64.1	5.7
SCIENCE	66.7	65.7	1
AYRSHIRE COLLEGE AVERAGE	65.8		0.5
COLLEGE SECTOR AVERAGE	65.5		
COMPUTING & ICT	63	63.5	-0.5
CARE	62.9	68.4	-5.5
SOCIAL SUBJECTS	61.1	56.3	4.8
HOSPITALITY & TOURISM	51.5	49.7	1.8

Care and social subjects

Care and social subjects perform below Ayrshire College and college sector averages for both FE and HE. Care performed below the respective college sector averages for these subject groupings for both FE and HE, while social subjects performed above the respective college sector averages for these subject groupings for both FE and HE.

Education Scotland conducted a thematic review of Care during AY 2023-24. The report has not yet been published; however, the Care teams will consider the recommendations once known.

3. Conclusion

Performance Indicators are regularly discussed by teams as part of the College's self-evaluation process. Committee members are requested to note the progress made.

Anne Campbell
Vice Principal Skills and Enterprise
8 July 2024