

**Meeting of the Business, Resources and Infrastructure Committee  
To be held on Tuesday 17 September 2024 at 4.00pm  
by Hybrid Attendance at Kilwinning Campus and via Microsoft Teams**

## AGENDA

- |   |   |                               |
|---|---|-------------------------------|
| 1   | Welcome and Declarations of Interest  |                               |
| 2   | Apologies   |                               |
| 3   | Minutes of the meeting held 28 May 2024<br>• BRIC Action & Decision Tracker | Paper 1 (C/P)<br>Paper 1a (P) |
| 4   | Matters Arising   |                               |
| <b>Part A - For Discussion, Decision and Approval</b> |   |                               |
| 5   | 2024-25 Terms of Reference & Work Plan (1)                                  | Paper 2 (P) (HD)              |
| 6   | SFC Financial Forecast Return (FFR) (17) <b>Presentation</b>                | Paper 3 (R) (AR/LW)           |
| 7   | Draft Infrastructure Strategy (2/14) <b>Presentation</b>                    | Paper 4 (R) (AR)              |
| 8   | ICT Update Report (3)   | Paper 5 (R) (BJ)              |
| <b>Part B - Regular Reporting/Monitoring</b>          |   |                               |
| 9   | HR & HSW Update Report (May to July 2024) (4/5/7/8/10)                      | Paper 6 (R) (DD/GB/MH)        |
| 10  | Property Update Report (11/12/14)   | Paper 7 (R) (AR)              |
| 11  | Transformational Projects Update (12/13)                                    | Paper 8 (R) (AR, AC,DD)       |
| 12  | Management Accounts as at 31 July 2024 (18/20)                              | Paper 9 (R) (LW)              |
| <b>Part C- Risk Management</b>                        |   |                               |
| 13  | Strategic Risk Register (25)  | Paper 10 (R) (AR)             |
| <b>Part D - For Information/AOB</b>                   |   |                               |
| 14  | Internal Audit Report – IT Security   | Paper 11 (R) (AR)             |
| 15  | Internal Audit Report – Overall Financial Controls                          | Paper 12 (P) (LW)             |
| 16  | AOB   |                               |
| 17  | <b>Date of Next Meeting – Tuesday 03 December 2024 at 4.00pm Kilmarnock</b> |                               |

*(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*