



**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING
TO BE HELD ON TUESDAY 30 SEPTEMBER 2014 AT 5.30 PM
IN THE BOARDROOM, KILMARNOCK CAMPUS
(Buffet available from 5.00 pm)**

AGENDA

Part A – For Consideration and Discussion

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| 1 | Welcome and Declarations of Interest | |
| 2 | Apologies | |
| 3 | Chair's Report | |
| 4 | Appointment of Vice Chair of Board of Management | Verbal (WM) |
| 5 | Board of Management Minutes | |
| | <ul style="list-style-type: none">Minute of the Ayrshire College Board Meeting on 25 June 2014 | Paper 1 (WM) |
| 6 | Standing Committee Minutes | |
| | <ul style="list-style-type: none">Audit Committee – 17 June 2014Estates and New Campus Development Committee – 10 June 2014Finance Committee – 12 June 2014Learning and Teaching Committee – 19 March 2014 | Paper 2 (AW)
Paper 3 (WH)
Paper 4 (WM)
Paper 5 (BG) |
| 7 | Board of Management Constitution and Governance Arrangements | Verbal (BF) |
| 8 | Board and Board Committee - Terms of Reference | Paper 6 (BF) |
| 9 | Statutory Financial Statements 2013-14 | |
| | <ul style="list-style-type: none">2013-14 Annual Financial StatementsAnnual Report to the Board of Management and Auditor GeneralLetter of Representation (KPMG)Scott Moncrieff Annual Audit Report | Paper 7 (MB)
Paper 8 (MB)
Paper 9 (MB)
Paper 10 (MB) |
| 10 | 2013-14 Audit Committee Annual Report | Paper 11 (AW) |
| 11 | Audit Scotland Visit – Merger progress | Verbal (HD) |

12	Risk Register	
	<ul style="list-style-type: none">• Corporate Risk Register at August 2014• New Campus Risk Register at August 2014	Paper 12 (MB) Paper 13 (MB)
13	Financial Update	
	<ul style="list-style-type: none">• Change to College Accounting Year-End to 31 July Letter• Addendum to SFC Financial Memorandum Letter	Paper 14 (MB) Paper 15 (MB)
14	Education Scotland Annual Engagement Report, July 2014	Paper 16 (BMcG)
15	College Operating Plan 2014-15	Paper 17 (HD)
16	Irvine Royal Update	Paper 18 (MB)
17	New Campus Development Update Report	Paper 19 (MB)
18	Health and Safety Policy Statement	Paper 20 (JMck)
19	Organisational Review	Paper 21 (JMck)
20	Student Association Report	Verbal (SG/EH/AA)
21	Principal's Report	Paper 22 (HD)
22	Distribution of Papers for Board and Committees	Verbal (HD)
23	Date of Next Meeting: Tuesday 16 December 2014, 5.30 pm, Ayr Campus	

Distributed Electronically

- Standards Commission for Scotland – Draft Guidance to the Model Code of Conduct – response to consultation
- Scottish Funding Council – Letter of Guidance 2015-16 – from Scottish Government
- Colleges Scotland – the Business Case for the continued Procurement of Insurance