

**Minute of the Estates & New Campus
Development Committee Meeting
held at the Kilmarnock Campus at 3.00 pm
on 18 August 2015**



Present: Waiyin Hatton (Chair)
Angela Alexander
Julie Bradley
Heather Dunk

In attendance: Brendan Ferguson (Board Secretary)
Eileen Mackin
Jane McKie
Donna Vallance

1. Welcome and Declarations of Interest

The Chair welcomed everyone and expressed disappointment at the number of apologies received for the meeting. There were no declarations of interest.

2. Apologies

Apologies were received from members Alan Walker, Willie Mackie, Marie Macklin and T Wallace. Apologies were also received from EMT members M Breen, J Galbraith and B McGuire.

3. Minute of the meeting held on 21 May 2015 (*Paper 1*)

The minutes of the meeting held on 21 May 2015 were approved as a correct record.

Proposed: A Alexander
Seconded: W Hatton

4. Matters Arising

There were no matters arising which were not already covered on the agenda for this meeting

5. Surplus Land and Properties Update (Paper 2)

D Vallance took members through the above paper and confirmed:

- The property at 4 Content Avenue had been sold on 17 July 2015 and had met the valuation of the College.
- Two offers had been received for the land at Newton on Ayr, as described in the paper and previously circulated to committee members for consideration. As a result of members' responses, the offer from Moorburn Textiles Ltd had been accepted and the legalities were currently proceeding.
- One offer was received for Moffat House, Saltcoats. The offer was clean of Suspensive Conditions, was considered to be acceptable and was circulated to committee members for comment and approval. As a result of members' responses, the offer from North East Minor Properties Ltd was accepted and the legalities are currently proceeding.

The Chair, on behalf of the Committee, commended the progress that had been made on these matters and thanked the College Staff involved and the Agents for the excellent work that had been undertaken.

6. New Campus Risk Register (V7) at June 2015 (Paper 3)

The Committee noted that V6 had been approved by the New Campus Project Board and that, as with previous iterations of this Risk Register, the majority of the risks currently lie with the Consortium partners. The Committee again noted that this position will change in the future as the planning for the migration from the Holehouse Road building to the New Campus begins in the new academic year.

The Committee noted and approved the New Campus Risk Register (V7) at June 2015.

7. FY 2015/16 Capital Expenditure Position: 3 months to June 2015 (Paper 4)

The Committee noted that expenditure during the period April to June had been relatively modest, with the bulk of the spending commitment, as agreed at the previous meeting, scheduled to begin in October 2015.

The Committee noted the Capital Expenditure position at June 2015.

New Campus Development

8. New Campus Project Update (Paper 5)

E Mackin introduced the above paper which members noted had been received by the New Campus Project Board. Members also noted that the College was approaching the one year countdown to the new campus being open to students

The Committee noted the Project update and welcomed the positive progress being made.

9. Technical Update Report (Paper 6)

E Mackin introduced Paper 6. No significant technical issues were noted. Members did note the contact with Network Rail and stressed the importance of maintaining this contact.

The Committee noted the above paper and agreed that maintaining contact and discussion with Network Rail should be considered a priority.

10. New Campus BREEAM Update (Paper 7)

E Mackin introduced the above update which members noted. The Committee also noted with pleasure the prospect that the Project could receive an “Outstanding” accreditation at design stage, with an announcement was expected in the autumn.

The Committee noted the above paper and expressed excitement at the prospect of the BREEAM accreditation announcement expected in the autumn.

11. New Campus Community Benefit Update (Paper 8)

E Mackin introduced Paper 8 and members noted and welcomed the continued high priority being given to community benefits by the new campus consortium. Also noted and welcomed was the high percentage of sub contracts which had been awarded to local contractors.

The above paper was noted by the Committee. In particular the Committee welcomed the community benefits being accrued as a result of the Project and the high percentage of sub contracts awarded locally.

12. Non NPD Costs Financial Report at June 2015 *Paper 9*)

E Mackin reported that the Non NPD costs remained as agreed by the New Campus Project Board and noted that work had begun on identifying migration costs to the new Campus

The Committee noted the above paper and also that it was hoped that migration contracts would be in place prior to the next meeting of the committee.

13. Date of Next Meeting

The next meeting of the Committee would take place on Thursday 5 November 2015 at the Kilmarnock Campus.