

Present: Gordon James (Chair)
Willie Mackie
Douglas Mclvor
Alan Walker
Tom Wallace

In attendance: Brendan Ferguson (Board Secretary)
Michael Breen
Jackie Galbraith
Jane McKie
Donna Vallance

1. Welcome and Declarations of Interest

The Chair welcomed everyone to the meeting. There were no declarations of interest.

2. Apologies

Apologies were received from committee members Holly Bates, Julie Bradley, Heather Dunk and Juliana Pyper-McFarland.

3. Minutes/Notes of Meeting

- **Minute of the Meeting held on 2 November 2016** (*Paper 1*)

The minute of the meeting held on 2 November 2016 was approved as a correct record.

Items 5 and 7 were agreed to be commercially sensitive and not for publication.

Proposed: Alan Walker
Seconded: Douglas Mclvor

- **Note of the Inquorate Meeting held on 16 February 2016** (*Paper 2*)

The committee noted that the above record of the 16 February had previously been circulated to those in attendance and confirmed as a correct record. It appeared on this agenda for homologation into the record of and minutes of this meeting

Items 4 and 8 were agreed to be commercially sensitive and not for publication.

4. Matters Arising

Note of 16 February meeting; Page 3, Item 10, AOB: W Mackie, as Board Chair, reported that a full review of the Board standing committee structure would now take place. Draft proposals would be discussed at a meeting of the Committee Chairs to be arranged, and would subsequently be brought to the June meeting of the Board of Management for consideration and discussion, with a view to their implementation from August 2017.

5. Draft Proposed Capital Expenditure Budget 2017/18 (Paper 4)

D Vallance introduced Paper 4 explaining that the focus of the proposed capital expenditure programme for 2017/18 was in the Ayr & Kilwinning Campuses. A number of questions were asked and satisfactory answers provided.

The Committee approved the Proposed Capital Expenditure Budget for 2017/18.

6. FY 2016/17 Capital Expenditure Programme at March 2017 (Paper 5)

M Breen introduced Paper 5 and confirmed that the programme was complete and the total spend had come to within £118 of the agreed budget.

The Committee noted Paper 5 and commended all involved for the accuracy of the spending commitment.

7. Ayr and Kilwinning Campuses Foundation Funded Projects (Paper 6)

D Vallance introduced Paper 6 which provided an update on the works being carried out at the Ayr and Kilwinning Campuses that had been funded by the Ayrshire College Foundation. D Vallance confirmed that it was expected that the works would be completed before 26 August, the date of the scheduled student and staff return from the summer break.

The Committee noted and welcomed Paper 6 and thanked the Foundation for their continued support.

8. Risk Register – Estates Risks at May 2017 (Paper 8)

M Breen introduced the Estates & New Campus extract from the Corporate Risk Register.

The Committee agreed the following after discussion:

- **ENC1: It be recommended to the Audit Committee that the PFI risk associated with the Kilwinning Campus payments be brought into the main body of risk ENC1. In so doing, the risk should emphasise the**

danger of the College being provided with insufficient available funding to meet the aspirations of local employers and learners in areas as diverse as Hospitality, Trades, Aerospace and the Emerging Industries.

- **ENC2: Subject to confirmation that the Business Continuity Plan is included elsewhere within the Risk Register, this Risk be closed.**
- **ENC3: This Risk be closed**
- **ENC4: The assessment for this Risk be amended to Likelihood 3, Impact 5 and risk assessment maintained at 15.**

14. Date of Next Meeting.

The date of the next meeting to be confirmed following the Board meeting on 22 June 2017.