

**Ayrshire College Board of Management Meeting  
to be held on Thursday 27 September 2018 at 4.00 pm  
Kilwinning Campus – Lecture Theatre 4**

**AGENDA**

**Part A – Welcome, Report and Minutes**

- |          |  |                |             |              |
|----------|--|----------------|-------------|--------------|
| <b>1</b> | <b>Welcome and Declarations of Interest</b>                |                |             |              |
| <b>2</b> | <b>Apologies</b>   |                |             |              |
| <b>3</b> | <b>Board of Management Minutes</b>                         |                |             |              |
|          | • Draft Minute of the Board of Management Meeting 21/06/18 | <b>Paper 1</b> | <b>(WM)</b> | <b>(C/P)</b> |
| <b>4</b> | <b>Matters Arising</b>                                     |                |             |              |
| <b>5</b> | <b>Student Association Report</b>                          | <b>Paper 2</b> | <b>(KS)</b> | <b>(P)</b>   |
| <b>6</b> | <b>Chair’s Report</b>                                      | <b>Verbal</b>  | <b>(WM)</b> |              |

**Part B – For Discussion, Decision and Approval**

- |           |   |                     |                |            |
|-----------|---|---------------------|----------------|------------|
| <b>7</b>  | <b>Board Matters</b>  |                     |                |            |
|           | <b>Terms of Reference</b>                                       | <b>Paper 3</b>      | <b>(WM)</b>    | <b>(P)</b> |
|           | • <b>Board &amp; Committees Workplans 2018-19 (App 1)</b>       |                     |                |            |
|           | <b>Committee Memberships</b>                                    | <b>Paper 4</b>      | <b>(WM)</b>    | <b>(P)</b> |
| <b>8</b>  | <b>Evaluative Report and Enhancement Plan 2018</b>              | <b>Paper 5</b>      | <b>(WM/HD)</b> | <b>(P)</b> |
| <b>10</b> | <b>SFC 5 Year Financial Forecast Return</b>                     | <b>Paper 6</b>      | <b>(WM)</b>    | <b>(R)</b> |
| <b>11</b> | <b>Business Improvement Plan</b>                                | <b>Presentation</b> | <b>(HD)</b>    |            |
| <b>12</b> | <b>2018-19 Ayrshire College Risk Register (V1) at Sept 2018</b> | <b>Paper 7</b>      | <b>(GJ)</b>    | <b>(R)</b> |
| <b>13</b> | <b>Evaluation of Effectiveness of Board Chair 2017/18</b>       | <b>Paper 8</b>      | <b>(AW)</b>    | <b>(P)</b> |

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## Part C – For Formal Approval

### 14 Committee Chairs Reports

- Learning & Teaching Committee 06/09/18 Verbal (WM)
- Business, Resources & Infrastructure Committee 11/09/18 Verbal (WM)
- Audit Committee 18/09/18 Verbal (GJ)

### 15 Standing Committee Minutes

- Learning and Teaching Committee – 31/05/18 Paper 9 (NB) (P)
- Business, Resources and Infrastructure Committee 05/06/18 Paper 10 (TW) (P)
- Audit Committee 18/6/18 Paper 11 (GJ) (P)

### 16 AOCB

17 **Date of Next Meeting:** Thursday 6 December 2018, 4.00 pm in Room G93 - Ayr Campus

## Part D – To Receive for Information

Board and Committee Schedule 2018/19	Paper 12	(P)
Student Satisfaction Survey	Paper 13	(P)
Key Facts 2018	Paper 14	(P)
Audit Scotland Report 2018	Paper 15	(P)
Letter to W Coffey MSP from J Kemp (SFC)	Paper 16	(R)
Presentation of KPI's (delivered at L&T)	Paper 17	(P)
2018-19 Risk Management Methodology	Paper 18	(P)
2018-19 Risk Management Policy	Paper 19	(P)
SFC College Quality Arrangements AY2018-19	Paper 20	(P)

*(C/P) Confirmed minutes will be published on the College Website*

*(P) Papers will be published on the College website*

*(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*

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