Accessing Citrix Desktop

You can log in to your college desktop from your own computer to access all the software and files you normally access on a college computer.

Logging in to Citrix

Step 1:
Open an internet browser, such as Chrome or Edge. Do not use Internet Explorer!
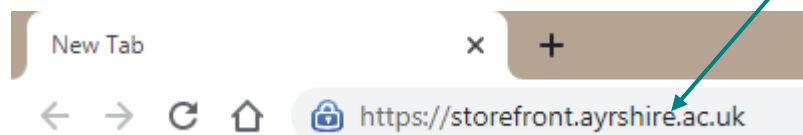
The icon for Chrome looks like:

The icon for Edge looks like:

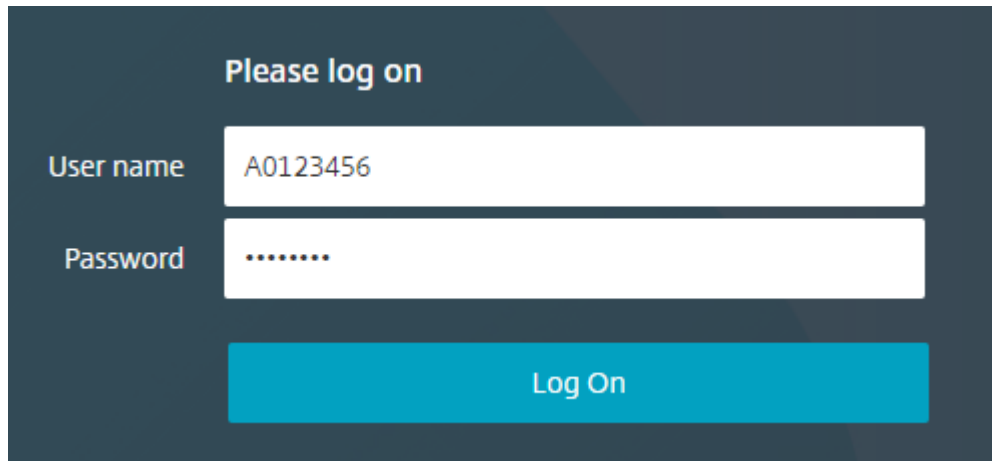This guide will use Chrome as an example.

Step 2:
In the browser window type https://storefront.ayrshire.ac.uk into the address bar at the top of the page.

Press the **Enter** on your keyboard.

Step 3:

Type your **student number** in the top box, and the same password you use to access your college email or My Learning (Moodle) in the bottom box.
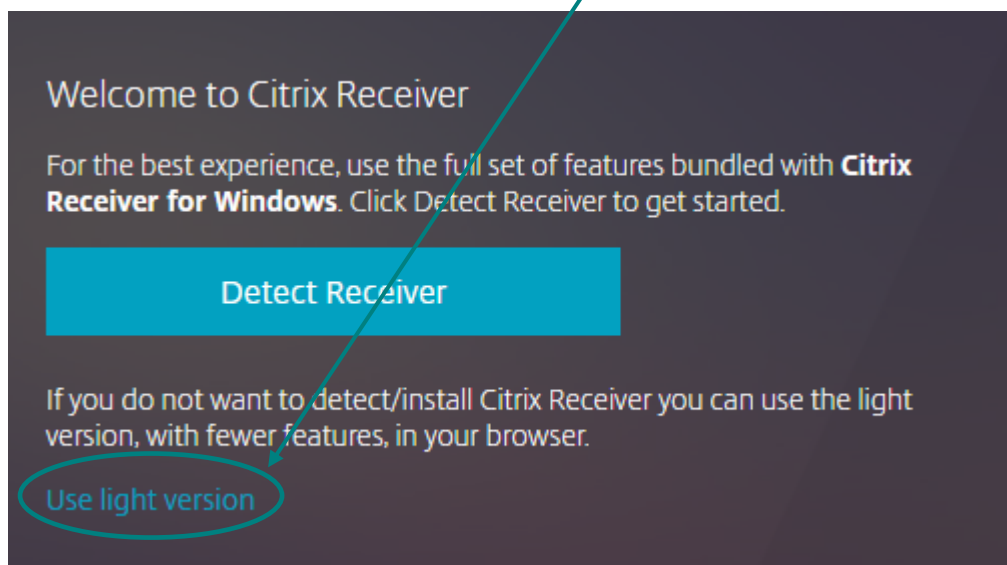

Click **Log On**

Step 4:

On the next screen, click to **Use light version**

If you can't see this option please go to the Troubleshooting section of this guide!

Click on your desktop button to open it
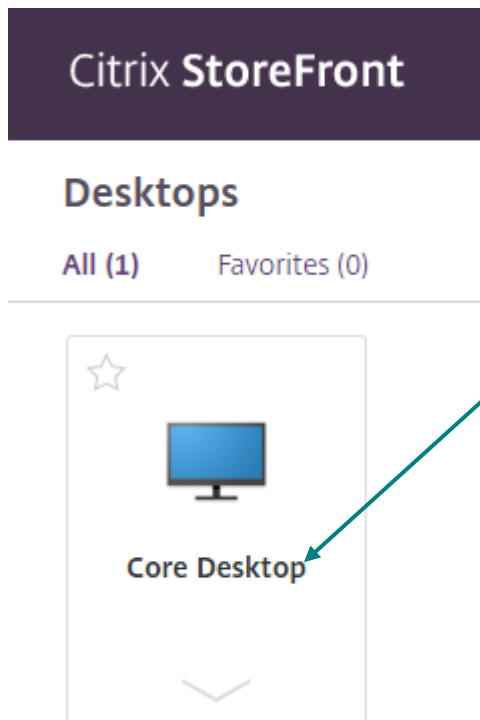
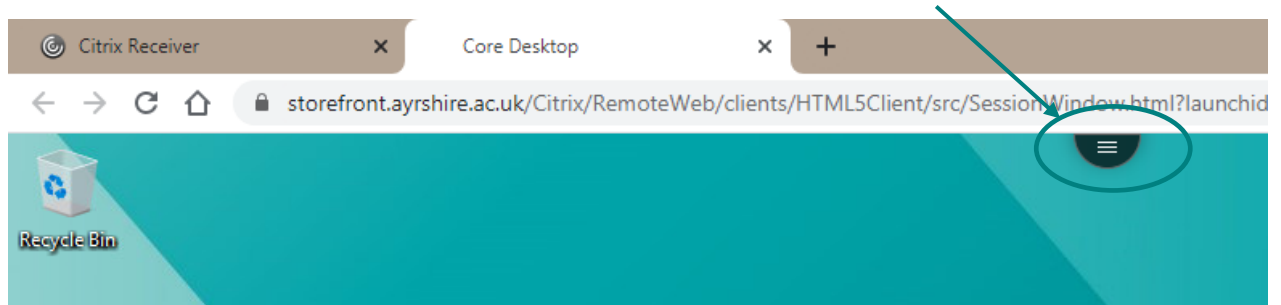Your desktop might have a different name.

Open Desktop in Fullscreen

To make it easier to work on, you can maximise the desktop window so that it is all you can see on the screen.

Step 1:

Click on the semi-circular icon in middle of the top of the screen.

Step 2:

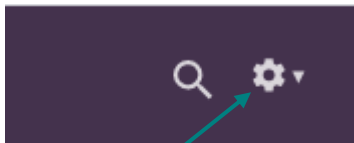From the buttons that appear, click on the 4-headed arrow icon

Press the Escape (Esc) key on your keyboard at any time to return to your own computer screen.
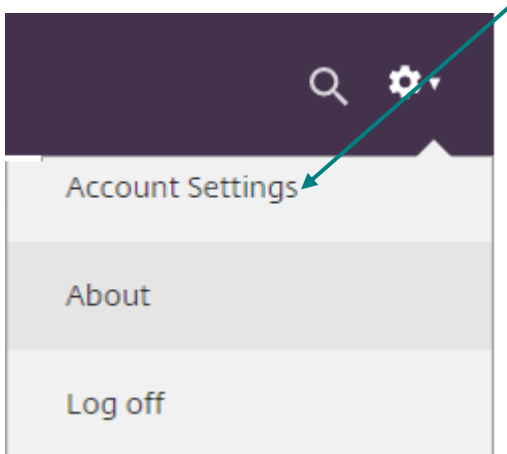
Troubleshooting

If the option to **Use light version** is not available:

Step 1:

Click on the cog icon in the top-right corner of the screen

From the menu that appears, click on **Account Settings**

Step 2:
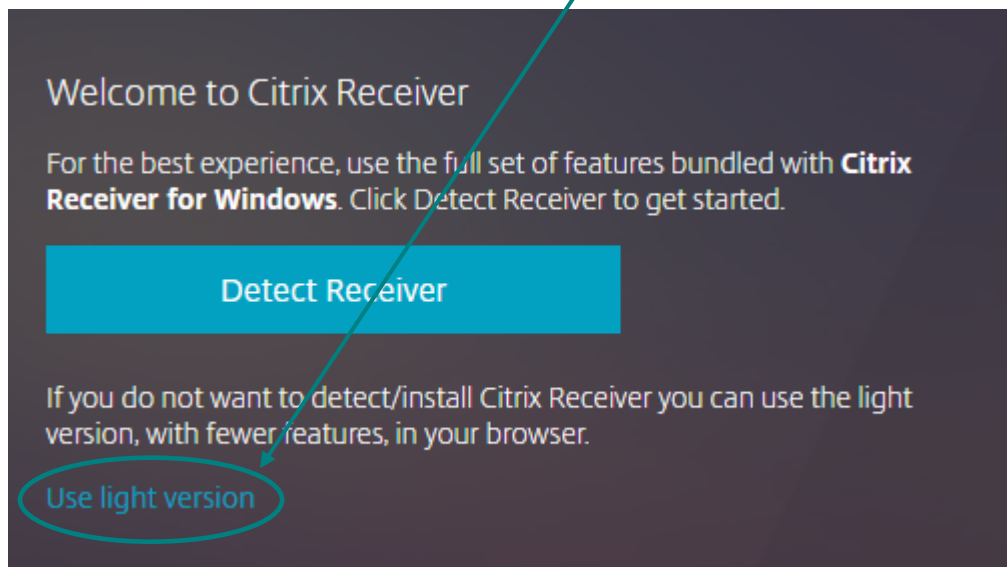Click to **Change Citrix Receiver** (the last option on the page)

Change Citrix Receiver
Opens a page that checks for a local Citrix Receiver app.

Current status: Apps and desktops open in your browser.

Step 3:
You will then have the option to choose **Use light version**

Welcome to Citrix Receiver

For the best experience, use the full set of features bundled with **Citrix Receiver for Windows**. Click Detect Receiver to get started.

Detect Receiver

If you do not want to detect/install Citrix Receiver you can use the light version, with fewer features, in your browser.

Use light version

You can return to open your Citrix desktop.