

**Meeting of the Audit Committee
to be held on Tuesday 9 June 2020
at 4.00 pm via Video Conference**

AGENDA

1. Welcome and Declarations of Interest
2. Apologies
3. Minute of the meeting held on 26 November 2019 Paper 1 (C/P)
Paper 1A (P)
 - a. Audit Committee Action Tracker
4. Matters arising

Part A – For discussion, decision and approval

5. Internal Audit – BDO
 - (i) Internal Audit Report 2019-20 – Data Protection (GDPR) Paper 2 (P)
 - (ii) Internal Audit Report 2019-20 – Business Continuity Paper 3 (P)
 - (iii) Internal Audit Report 2019-20 – Schools and Community Provision Paper 4 (P)
 - (iv) Internal Audit 2019-20 – Progress Report Paper 5 (P)
 - (v) Internal Audit 2020-21 – Draft Internal Audit Plan Paper 6 (P)
6. External Audit – Mazars
 - (i) Audit strategy memorandum – Year ending 31 July 2020 Paper 7 (P)
7. Kilwinning Campus PFI Advice Note Paper 8 (R)

Part B – Regular Reporting/Monitoring

8. 2019-20 Internal Audit Rolling Action Plan as at 01 June 2020 (Standing Report) Paper 9 (P)

Part C – Risk management

9. High Level COVID-19 College Risk Register as at June 2020 Paper 10 (R)

Part D – For information

10. Date of Next Meeting – Tuesday 15 September 2020 at 4.00pm

(C/P) Confirmed minutes will be published

(P) Papers will be published on the College website

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality