

**Meeting of the Business, Resources and Infrastructure Committee  
To be held on Tuesday 8 September 2020  
at 4.00 pm via Video Conference**

## AGENDA

- |  |   |                               |           |
|--|---|-------------------------------|-----------|
| 1  | Welcome and Declarations of Interest  |                               |           |
| 2  | Apologies   |                               |           |
| 3  | Minutes of the meeting held 2 June 2020 <ul style="list-style-type: none"> <li>• BRIC Action Tracker</li> </ul> | Paper 1 (C/P)<br>Paper 1a (P) |           |
| 4  | Matters Arising   |                               |           |
| <b>Part A- For discussion, decision and approval</b> |   |                               |           |
| 5  | Terms of Reference and 2020-21 Workplan   | Paper 2 (P)                   | (BF)      |
| 6  | 2020-21 Budgets for the academic year ending 31 July 2021   | Verbal (R)                    | (SW/MB)   |
| 7  | 2019-20 Management Accounts to July 2020-Version 1  | Paper 3 (P)                   | (MB/JT)   |
| 8  | Coronavirus Job Retention Scheme Update   | Verbal (R)                    | (CT)      |
| <b>Part B- For discussion</b>                        |   |                               |           |
| 9  | North Ayrshire Future Skills Training Hub Update  | Paper 4 (R)                   | (MB/AC)   |
| <b>Part C – Regular Reporting/Monitoring</b>         |   |                               |           |
| 10   | HR and Staff Learning and Development Report  | Paper 5 (P)                   | (JMck/DD) |
| 11   | Health, Safety and Wellbeing and Equality and Inclusion Report  | Paper 6 (P)                   | (JMck/DD) |
| 12   | Complaints Report (Quarter 4)   | Paper 7 (P)                   | (JMck)    |
| 13   | 2019-20 Student Support Funds Final Position as at July 2020  | Paper 8 (P)                   | (MB/JT)   |
| 14   | 2020-21 SFC Capital Expenditure position at August 2020   | Paper 9 (P)                   | (MB)      |
| 15   | Business Growth Update as at August 2020  | Paper 10 (R)                  | (MB)      |
| <b>Part D- Risk Management</b>                       |   |                               |           |
| 16   | High Level COVID-19 College Risk Register as at September 2020  | Verbal (R)                    | (MB/JT)   |
| <b>Part E- For Information</b>                       |   |                               |           |
| 17   | SFC Financial Forecast Return (FFR)   | Paper 11 (R)                  | (MB/JT)   |
| 18   | Date of Next Meeting – Tuesday 17 November 2020 at 4.00pm   |                               |           |

*(C/P) Confirmed minutes will be published*

*(P) Papers will be published on the College website*

*(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*