

**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING
TO BE HELD ON THURSDAY 10 DECEMBER 2020 AT 4.00 PM
BY VIRTUAL ATTENDANCE via ZOOM**

AGENDA

Part A – Welcome, Report and Minutes

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| 1 | Welcome and Declarations of Interest | |
| 2 | Apologies | |
| 3 | Minute of the meeting held on 24 September 2020 | Paper 1 (WM) (C/P) |
| | • Board of Management Action Tracker | Paper 1A (WM) (P) |
| 4 | Homologation of Chair Approved Minute Extract into the minutes of the Board meeting of 10 December 2020, together with Chair Approved Minute Extract of the BRIC meeting on 17 November 2020 | Paper 2 (WM) (R)
Appendix 1 (SW) (R) |
| 5 | Matters Arising | |
| 6 | Student Association Report | Paper 3 (LH/SO) (P) |
| 7 | Chair's Report | Verbal (WM) |

Part B – For Discussion, Decision and Approval

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| 8 | Board Responsibilities and Standing Orders – Update V9 | Paper 4 (BF) (P) |
| 9 | Statutory Financial Statements 2019-20 | |
| | • Board of Management Report and Financial Statements 2019-20 | Paper 5.1 (HM) (P) |
| | • Annual Report to the Board of Management and Auditor General | Paper 5.2 (P) |
| | • Letter of Representation | Paper 5.3 (P) |
| | • BDO Internal Annual Audit Report 2019-20 | Paper 5.4 (P) |
| | • 2019-20 Audit Committee Annual Report | Paper 5.5 (P) |
| 10 | 2019-20 Health, Safety and Wellbeing Annual Report | Paper 6 (SW) (P) |
| 11 | Annual Procurement Report | Paper 7 (SW) (P) |
| 12 | Extension to Strategic Plan 2017-20 | Paper 8 (CT) (P) |
| 13 | COVID-19 Update | Verbal (CT) |
| 14 | National Bargaining Update | Verbal (CT) |
| 15 | Ayrshire College Corporate Risk Register as at November 2020 | Paper 9 (MB) (R) |

Part C – For Formal Approval

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| 16 | Committee Chairs Reports on 2 nd Quarter Committee Meetings | |
| | • Learning & Teaching Committee 12 November 2020 | Verbal (FMcQ) |
| | • BRIC Committee 17 November 2020 | Verbal (SW) |
| | • Audit Committee 24 November 2020 | Verbal (HM) |

- 17 Confirmed Standing Committee Minutes
- Learning & Teaching Committee 3 September 2020 Paper 10.1 (P)
 - BRIC Committee 8 September 2020 Paper 10.2 (P)
 - Audit & Risk Committee 15 September 2020 Paper 10.3 (P)
 - Extraordinary BRIC Committee 24 September 2020 Paper 10.4 (R)
- 18 AOCB
- Part D – To Receive for Information**
- 19 SFC Guidance for Interim Outcome Agreements for Colleges and Universities AY 2020-21 Paper 11 (AC) (P)
- 20 **Date of Next Meeting:** Thursday 25 March 2021

(C/P) Confirmed minutes will be published on the College website

(P) Papers will be published on the College website

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality