

**Minute of the Learning, Teaching and Quality Committee Meeting
Held at Kilmarnock Campus and via Microsoft Teams
4pm Thursday 28 May 2026**

Present:

Alison Sutherland	Chair of LTQC
Brian Green	Vice Chair of LTQC
Jason Currie	Non-Executive Board Member (from Item 4)
Gillian Longmuir	Non-Executive Board Member
Michael Ross	Non-Executive Board Member
Chris Boyce	Elected Member, EIS/FELA
Lisa Keggans	Elected Member, UNISON
Darcie Hamilton	Elected Member, Student President
Marko Prorocic	Elected Member, Professional Services Staff
Janette Steel	Elected Member, Curriculum Staff (to Item 9 incl)
Angela Cox	Principal, Ex-officio

In attendance:

Sara Rae	Vice Principal, Skills and Enterprise
David Davidson	Vice Principal, People, Performance and Transformation
Alan Ritchie	Vice Principal, Finance and Infrastructure
Jennifer Anderson	Assistant Principal, Skills and Innovation
Alistair Rodgers	Director of Enterprise Development
Doreen Wales	Assistant Principal, Student Experience and Quality Enhancement
Hilary Denholm	Board Governance Advisor
Katelyn Kilbride	Executive Assistant (Minutes)
Sharon Morrow	Chair, Board of Management
Ann Heron	Head of Quality Enhancement
Euan Currie	Lecturer, Sports & Fitness and Hospitality
Colleen Porte	Lecturer, Essential Skills, Supported Learning & ESOL
Wendy McColl	Head of Student Experience
Kimberely Muir	Lecturer, Early Years Education

1. Welcome and Declarations of Interest

A Sutherland, Chair of the Learning, Teaching and Quality Committee welcomed everyone to the meeting.

The chair also welcomed Ann Heron, Chris Boyce, Euan Currie and Colleen Porte as members of the Learning and Teaching Academy. Alison also welcomed the Head of Student Experience, Wendy McColl.

There were no Declarations of Interest presented.

The meeting was confirmed as quorate.

2. Apologies

Apologies were received from Jane Grant, Non-Executive Board Member and Iain Shearer who has resigned earlier this month as a Non-Executive Board Member.

3. Minutes of the previous meeting held on 05 March 2026 (Paper 1) (C/P)

The minutes of the meeting held on 05 March 2026 were approved as a correct record.

Proposed: G Longmuir

Seconded: A Cox

3.1 Action and Decision Tracker (Paper 1a)

D Wales advised that item LTQ51-A02 has been completed and details of the analysis are available within paper 5.

A Rodgers advised that item LTQ51-A03 has been completed and the Website Management Procedure was presented at the Senior Leadership Team Meeting on 27 May 2026.

The Committee noted that there were no outstanding actions.

4. Learning & Teaching Academy Update (Presentation) (Paper 2)

The Learning and Teaching Academy provided an update on their activity to committee members.

J Currie joined the meeting at this point.

The Committee noted activity in relation to:

- Launch of the Peer Evaluation Process across the College with all Teaching staff participating in 2025/26.
- Launch of a Self-Reflection Toolkit and Process.
- Growing existing CoPs and establishing new ones: campaign to engage staff.
- Full development of the new-start lecturer programme (pilot in January 2026) with pedagogical resources which support all teaching staff.
- Development of an advanced learning and teaching programme.
- Participation in the CDN National Pedagogy Development Programme in partnership with TeachingHow2s.
- Participation in the national 'Supporting Diverse Learner Journey's' project – Transforming Assessment Policy and Practice.

The Committee noted actions planned for the Academic year 26/27 aligning with college priorities:

Peer review

- Embed into Great Conversations online platform.
- Knowledge, Skills and Behaviour (KSB) framework will facilitate peer review.

CoPs

- Continue to engage with staff. Strategies and toolkits developed will be shared with staff.
- Share Good Practice and develop resources to support Learning and Teaching.

New lecturer programme

- Refined and moved completely to the Elevate platform, which will provide better real-time updates on staff submissions.

Members noted:

- Great Conversations and the KSB framework are mandatory and will support monitoring of engagement and impact.
- Members emphasised the need for clearer expectations, stronger staff engagement, and better evidence of impact.
- It was confirmed that engagement and progress will be monitored through quality processes.
- The presentation will be shared with members of the committee.

The Committee welcomed the report and noted the informative updates.

5. Student Experience Update (*Presentation*) (*Paper 3*)

W McColl updated members on developments within the Student Experience team.

The Committee noted activity in relation to:

- 4 Areas: Careers and Employability, Engagement and Wellbeing, Information Hub and Education Support Team.
- The Student Experience Admin Support Team actioned 933 misconduct emails which links with the Positive Behaviour Community of Practice.
- The Careers and Employability Team (CEIS) have been prioritising partnership working to establish Ayrshire College as a partner of choice. Several students based at Kilwinning have obtained CSCS (Construction Skills Certification Scheme) cards due to funding support from CEIS Ayrshire and North Ayrshire Council. The team have also successfully engaged with Trindlemoss Day opportunities to support learners in Level 1 practical skills units and have worked closely with East Ayrshire Council on employability programmes.
- The Engagement and Wellbeing Team have worked with students in relation to mental health support with a total of £31,305 being claimed this term. 87% of students who received Barclays Grants in 2025-26 were still on course in May 2026. The team have processed 146 applications totalling £99,646.52 throughout 2026 so far. Wellbeing Concerns have grown from 386 in 2024-25 to 900 in 2025-26 however it is felt this could be due to a misunderstanding between a wellbeing concern and safeguarding issues. Wendy also highlighted the College hosting a special screening of 'The Low Road' to encourage discussion around student mental health. Members were informed that Doreen Wales and Teri Evans presented at the Student Carers Trust Conference and efforts have focused on improving support across education, increasing financial support and the use of priority groups to identify and support students at risk.

- The Information Hub were runners up for team of the year and have worked closely with the timetabling team on room bookings. The team have supported student funding with 457 applications and helped 344 students apply to courses. The team have supported the telephony rollout, the new ANPR (Automatic Number Plate Recognition) car park system at Kilmarnock campus, expanded cross-campus support for Student Awards Agency Scotland (SAAS) applications and provided support to priority group students.
- The Education Support Team received positive feedback, which included Students describing support as helpful, clear, supportive and reassuring. Within the feedback report, it was highlighted that clearer information pathways about support are required and Wendy advised that the team would work on videos and guidance for students on the support available. The Education Support team have implemented 1,471 support plans which has increased from 1,249. The Additional Support Needs fund is on track to match or exceed last year's figure. Disabled Students' Allowance (DSA) applications have increased by £27,403 in comparison to 2025.

A Cox thanked W McColl for the exceptional input by Student Experience colleagues and noted the positive impact of their work across the College. It was agreed that data will be analysed into each council area and provided to SLT members to support external discussions in relation to key priority groups.

J Currie highlighted the importance of digital skills and AI to further support disadvantaged students.

D Wales informed committee members that data from the latest Scottish Funding Council report shows Ayrshire College are supporting priority groups exceptionally well.

The Committee welcomed the report and noted the informative updates.

6. Student Association Report Q4 (Paper 4) (P)

D Hamilton updated on the activities undertaken by the Student Association (SA) with particular reference to the two pillars of their work, namely the Student Voice and Student Community, and to further ensure that the student voice is heard in all relevant forums. D Hamilton highlighted the main activities from the report and verbally updated the Committee on activities since the report submission.

The Committee noted activity in relation to:

- Deaf Awareness week including a British Sign Language signer across each campus.
- Mental Health Awareness week including walk and talk events.
- The Student Association are pleased with outcomes from the Student Satisfaction and Engagement Survey with a positive increase in response rates.
- The SA thanked Jennifer Anderson for presentation certificates at the Platinum Awards lunch which took place on Friday 15th May and included awards such as Class Ambassador of the Year and Student Officer of the Year.

- The Student Association are delighted to have been shortlisted in the Innovation Category for the Nexus Project.
- The SA are currently involved in collecting student feedback for the upcoming quality review panel and is working closely with colleagues in the Quality Team.
- D Hamilton thanked Board Members for their ongoing support over the last two years and noted key highlights including the closing speech at graduation in 2024, working as a team to create the NEXUS, connecting with students and carrying out important campaigns. Darcie noted it has been an honour to be the student president.

B Green and J Currie thanked D Hamilton for her contribution and commitment as Student President.

The Chair, on behalf of the Committee, thanked the Student President for her contribution to the Board Committee over the last two years. The chair also noted that Demi Brown has been duly elected as the Student President and Natalie Bestwick as the Student Vice President for 2026/27.

7. 2025-26 SFC Student Satisfaction and Engagement Survey (Paper 5) (P)

D Wales gave a summary of the report from Paper 5.

Members noted:

- The response rate to the Scottish Funding Council Student Satisfaction and Engagement Survey 2025/26 increased by 710 to 3,472.
- The levels of student satisfaction increased by 3% to 96% in 2025/26.
- The levels of satisfaction increased for every statement with the largest increase being 7%.
- There was an increase of 4% in satisfaction to the statement '*Any change in my course or teaching has been communicated well*'
- There was a 3% increase in satisfaction to the statements '*Overall, I am satisfied with my college experience*' which is the national satisfaction indicator and '*The way I am taught helps me learn*'.

The Committee welcomed the report and noted the survey results.

9. Tertiary Quality Enhancement Framework (Paper 7) (P)

D Wales presented an overview of the Tertiary Quality Enhancement Framework (TQEF).

Committee members were invited to discuss and note the contents of the paper.

*J Steel left the meeting.

Members noted:

- The TQEF is the tertiary education sector's new approach to quality assurance and enhancement for colleges and universities.
- The TQEF comprises a shared set of principles, delivery mechanisms and outputs

that can be applied to the different contexts of colleges and universities to give assurance on academic standards, the quality of the student experience and ensure accountability for public investment in learning and teaching.

- The TQEF was fully implemented in AY 2024-25 and will operate its first cycle over a seven-year period until 2031.
- Ayrshire College is due to be externally reviewed in AY 2029-30.
- Ayrshire College is currently developing its Institution-Led Quality Review (ILQR) process with the first two curriculum areas, Construction and Engineering, participating in a pilot review process in June 2026.
- The first full ILQR cycle will begin in August 2026.

The Committee welcomed the informative update.

11. Performance Dashboard

S Rae provided an overview of the Performance Dashboard and the Committee noted that FE Full-Time, HE Full-Time and HE Part-Time are all currently on target. It was noted that FE Part-Time is slightly below target, however, only by a small margin. It is expected that the College will achieve the 2025-26 credit target and recruitment for 2026-27 is trending positively.

15. AOB

No other business noted.

Date of Next Meeting: Thursday 10 September 2026 at Kilmarnock Boardroom.

(C/P) Confirmed minutes will be published on College Website;

(P) – Paper will be published on the College Website;

(R) – Paper is reserved, because it contains data or information of a personal nature, which is restricted by legislation, or because it contains commercially sensitive information, and will not be published on the College Website

RESERVED ITEMS ON THE NEXT PAGE